



Dear Parent/Carer

5<sup>th</sup> February 2025

**Y11 face-to-face Parents' Evening – Thursday 27<sup>th</sup> February - Appointment Booking**

I would like to invite you to attend our **face-to-face Year 11 Parents' Evening on Thursday 27<sup>th</sup> February from 16.00-19.00**. This is a particularly important evening, as it provides you with the opportunity to discuss your daughter's progress in their GCSE subjects with each of their class teachers.

Whilst the appointments will be face-to-face in school, the appointments themselves will still be bookable through the Parents' Evening booking system. The booking system works as it always has; you will be able to choose your own 5-minute appointment times with teachers, and in addition, you will receive an email confirming all your appointments.

On the week of the Parents' Evening, we will send you a map of the layout for the Main School Hall and other locations used for Parents' Evening so that you can easily find the correct teachers; these will also be on display upon arrival. These are collaborative events, and as such we would prefer whenever possible for you to bring your child along to take part in these discussions. We will be serving tea/coffee on the evening, but we are unable to offer parking on the night. If you have any mobility issues and need a reserved parking space, please contact the Main School Reception and we will organise this.

Appointments can be made online at any time from 07:30am on Wednesday 12<sup>th</sup> February. From experience, appointments book quickly, so accessing the booking system is advisable. The window for bookings will close at noon on Wednesday 26<sup>th</sup> February. Should you wish to make any changes after this date please contact the student development leader for Year 11, Mrs Phelps [DPhelps@folkestonegirls.kent.sch.uk](mailto:DPhelps@folkestonegirls.kent.sch.uk)

To book your appointments, please visit <https://folkestonegirls.parentseveningsystem.co.uk> and login with the following information:

Parent title

Parent first name

Parent surname

Parent email address

Student's First Name

Student's Surname

Student's Date of Birth

*Please note that for the parent contact details, it is the contact details we have on our SIMs system that needs to be used to be able to log in. For example, in some cases there may only be one main parent contact indicated, this would be the details needed for log in.*

Should internet access be unavailable, please contact Mrs Phelps who will be happy to add appointments on your behalf.

Yours sincerely

Mr Kevin Frost - Vice Principal