



Dear Parent/Carer

11<sup>th</sup> November 2024

**Y8 Face-to-Face Parents' Evening – Thursday 28<sup>th</sup> November - Appointment Booking**

I would like to invite you to attend our **Face-to-face Year 8 Parents' Evening on Thursday 28<sup>th</sup> November from 15.00-19.00**. This is a particularly important evening, as it provides you with the opportunity to discuss your daughter's progress in their subjects with each of their class teachers.

Whilst the appointments will be face-to-face in school, the appointments themselves will still be bookable through the Parents' Evening booking system. The booking system works as it always has; you will be able to choose your own 5-minute appointment times with teachers, and in addition, you will receive an email confirming all your appointments.

On the week of the Parents' Evening, we will send you a map of the layout for the Main School Hall and other locations used for Parents' Evening so that you can easily find the correct teachers; these will also be on display upon arrival. These are collaborative events, and as such we would prefer whenever possible for you to bring your child along to take part in these discussions. We will be serving tea/coffee on the evening, but we are unable to offer parking on the night. If you have any mobility issues and need a reserved parking space, please contact the Main School Reception and we will organise this.

Appointments can be made online at any time from 07:30am on Monday 18<sup>th</sup> November. From experience, appointments book quickly, so accessing the booking system is advisable. The window for bookings will close at noon on Wednesday 27<sup>th</sup> November. Should you wish to make any changes after this date please contact the student development leader for Year 8, Mrs Barker [NBarker@folkestonegirls.kent.sch.uk](mailto:NBarker@folkestonegirls.kent.sch.uk)

To book your appointments, please visit <https://folkestonegirls.parentseveningsystem.co.uk> and login with the following information:

Student's First Name  
Student's Surname  
Student's Date of Birth

Guidance on how to use the booking system can be found on our website, link below.  
<https://www.folkestonegirls.kent.sch.uk/events-and-key-dates/parents-evenings/>

Should internet access be unavailable, please contact Mrs Barker who will be happy to add appointments on your behalf.

Yours sincerely

Mr Kevin Frost - Vice Principal